



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Wednesday, February 24, 2016

Minutes

I. CALL TO ORDER

- A. President Eagle called the meeting to order at 7:05 P.M.
- B. President Eagle established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, and Ms. Eagle.
- C. The Agenda was modified to correct the date to February 24, 2016, postpone item V(A), change item V(E) to Discussion of the item.

II. PUBLIC COMMENTS

Kristiana Sanchez commented that the ratio of Latino students at Discovery schools was not equitable to the number of Latino students countywide. She offered a suggestion on how to increase the proportion of Latino students.

III. REPORTS

- A. **Report on Closed Session** - On January 21, 2016, the Board conducted a mid-year review of Executive Director Jones' goals. No action was taken.
- B. **Discovery II PSC Report** –Jane Hankins reported that Family Movie Night was a great success. Heavy attendance was noted at the January and February school tours for open enrollment. \$2500 in mini grants was allotted to 11 recipients.
- C. **Financial Update** – Cheryl Leong and Dena Koren from EdTec gave the financial update for January.
- D. **Superintendent/Executive Director Report**
 - Mr. Jones presented the Material Revision for Discovery II to the SCCOE Board of Trustees on 2/17/16. Supportive comments were received. Following the presentation, it was learned that an updated Admissions Policy could be substituted in the submission.
 - Teachers are gathering writing samples to use for LCAP assessments. The LCAP will include data from the parent surveys currently open to the parents at both campuses.
 - Initial results of parent surveys were presented. Responses were fairly similar between schools.
 - The Extended Care program at Discovery II is fully operational and fully subscribed. A budget update was presented for the program.
 - Mr. Jones and Ms. Perry attended a conference on Learning and the Brain during the February break.
 - Safety Report: A parent was hit by a falling branch on the Discovery II campus during a work day. He required stitches at the hospital.

- E. **Assistant Superintendent/Discovery I Director Report**
 - The first National Geographic Geography Bee was held at Discovery I. The winner was Brantley Ly.
 - Representatives of the Barracuda ice hockey team visited several classrooms to present a math program
 - A Drug Awareness program will be presented to 6-8 grades in the spring.
- F. **Operations Report**
 - Enrollment – Open Enrollment closed February 3. 555 qualified applications were received for Discovery I. 419 qualified applications were received for Discovery II.
 - Funds Drive – Discovery I has \$260,268 pledged. Discovery II has \$150,894 pledged.

V. ACTION / DISCUSSION ITEMS

- A. Board voting procedures were postponed to a future meeting.
- B. A proposal was reviewed to add language to the by-laws to indicate charter compliance requirements. The change was requested by SCCOE.

On a motion made by Ms. Eagle and seconded by Mr. Mettler, the Board voted on Motion #160224.1 to approve the revision of the Corporate By-Laws as presented. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- C. The Board discussed changing the Admissions Policy for Discovery II back to the version last approved in December 2015. Additional clarifications were made in the policy.

On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #160224.2 to approve the Board policy “Admissions Drawing to Determine School Placement Applicability” (DCS II Lottery Policy) as amended. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- D. The Board reviewed a proposal to change the title of the Grievance Policy to the Uniform Complaint Policy to comply with SCCOE request.

On a motion made by Ms. McCreary and seconded by Ms. Eagle, the Board voted on Motion #160224.3 to amend the title of BP150422.5 to Uniform Complaint Policy. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- E. The Board discussed preferences for assumption details in the Budget Study Session for the 2016/2017 budget.
- F. Mr. Jones and Ms. McCreary are collaborating on a lease proposal to SJUSD for the Discovery II site.

VI. APPROVAL OF CONSENT CALENDAR (ACTION)

The Consent Calendar items were pulled for discussion.

- A. On a motion made by Mr. Mettler and seconded by Ms. McCreary, the Board voted on Motion #160224.4 to approve the Minutes for 1/21/2016 Regular Board Meeting as amended. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- B. On a motion made by Mr. Mettler and seconded by Ms. McCreary, the Board voted on Motion #160224.5 to approve Minutes for 2/11/2016 Special Board Meeting as presented. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.

VII. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

A. Board Operations –

- Ms. McCreary and Mr. Mettler declared their intent to run for re-election to the Board.
- On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #160224.6 to increase the number of Board seats to seven. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #160224.7 to rescind the previous motion. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #160224.8 to increase the number of Board seats up to seven for the 2016/2017 school year. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- Ms. McCreary reminded all Board Committee Chairs of the process for conducting committee activities per the Board Manual. All Chairs must fill out a Board Committee Appointment Record for the Corporate records.

B. Reports

- Ms. Eagle presented a draft of the Board Election timeline for discussion. On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #160224.9 to approve the Board Election timeline as amended. Approved 3-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye

C. Board Calendar - Next Regular Board Meeting was changed to March 22, 2016. March 9 are the school lotteries.

D. Future Agenda Items: Select Auditor, Budget Study Session, Revise Board voting procedures

Open Session ended at 9:45PM. After a short recess, Closed Session began at 9:55PM.

VIII. CLOSED SESSION

The Board discussed a personnel item. No action was taken.

IX. ADJOURN

The Board adjourned without objection at 10:21 P.M.